

RECEIPT FOR DONATED ITEMS



theExchange has not provided any goods or services in exchange for this donation. The IRS requires that you, the donor, estimate the fair market value of donated items. For reference in determining value and additional information visit www.irs.gov or contact your tax advisor. Additional details can be found at theExchange@shelterdevelopment.org or call 608-301-5345.

DONATIONS VALUED AT LESS THAN \$500: Complete this receipt and retain for your records.

Name: _____ Date of Donation: ___/___/___

QUANTITY	ITEM DESCRIPTION
_____	_____
_____	_____
_____	_____
_____	_____

- If donated items are valued at \$500 or less, no signature is needed.
- The IRS requires a donor to obtain a signed receipt of acknowledgement if item(s) are over \$500
- To obtain this acknowledgement, please email your request to theexchange@shelterdevelopment.org or ask for a signed receipt when making your donation.
- If emailing, the request must include; name, mailing address for where the acknowledgement should be sent, date of your donation, a description of the items you donated. theExchange will provide a signed receipt that acknowledges the donated item(s), not the value.

theExchange is a program of Shelter Development & Shelter Development is a designated 501© (3) nonprofit organization serving the La Crosse Coulee Region. Your donation is tax-deductible at the fair market value of each item. Your donations help us provide the basic home essentials to over 300 homes a year. We do sell non-essential donations in order to purchase needed items when our inventory is low. Less than 5% of our annual incoming donations are sold.

Date received _____ print name _____ signature _____
Signature of Authorized Representative, Shelter Development, Inc.
Thank you for donating to theExchange!
theExchange@shelterdevelopment.org Fed ID-47-1538865